



Staff Advisory Council

**General Meeting Minutes
October 5, 2010 - Career Services**

- I. Call to order - Eddie Gomez – Meeting called to order at 3:09 p.m.
- II. Roll Call - Attendance Sheet – passed around, please sign-in
- III. Approval of August and September Meeting Minutes – Minutes tabled to next meeting
- IV. Treasurer's Report - Sharon Bouck – Report tabled to next meeting
- V. Old Business
 1. **2nd Annual SAC Tailgate Party** - Approximately 400 people attended. Thanks to all of the volunteers! The Jumping Castle was a huge success, event well received by adults and children alike. Great event well attended by staff, their family, and campus VIP's.
- VI. New Business
 1. **Special Meeting with the Provost** - A special SAC meeting will be held on Tuesday, October 26th from 3 – 5 with Provost Hay in the Old Main Multi-purpose room. The SAC President requests that every SAC member attend. Provost Hay will update us on possible raises and other budgetary items on campus.
 2. **Policy Consolidation Project** - Plans are under way to consolidate the Classified Staff and Appointed Personnel policy manuals. The project team consists of members of key stakeholders. The SAC Executive Board is asking members to identify which policies need clarification and/or discussion. Please email suggestions to Eddie. Unsure if all recommendations will in fact change policy but the more ideas Eddie can present on behalf of staff will help make change happen.
 3. **Wildcat Fridays** - Our next Wildcat Fridays event will be held this Friday from 5-7 at the Doubletree. All staff is invited. Please RSVP to Claudia. The first Wildcat Friday went well. Hoping to have a good turnout as well at the Doubletree. Free munchies will be provided at this mixer.
 4. **Town Hall with President Shelton** - This year's town hall will be held on October 7th in the Gallagher Theater from noon to 1:30. The event will be webcast once again by KUAT. The SAC President requests that every SAC member attend. A 3D Memo will be sent out reminding staff about the Town Hall tomorrow. Please volunteer if you can. Questions for President Shelton have been coming in via the website so we are looking forward to a great event.
 5. **Special Election for Treasurer Elect** - Nominations are currently being accepted for Treasurer Elect. The person elected will be mentored by our current Treasurer over the next year. Delayed email will go out to SAC membership tomorrow.
- VII. Committee Reports:

Standing:

 1. Tri-University Classified Staff Executive Board – SAC Executive Committee
 2. Communications - Carolyne Greeno
 3. Emily Krauz Staff Endowment Fund – Shana McClelland
 4. Employee Recognition - Grace Aranda – SAC Special Award will need nominees soon. On Our Own Time staff exhibit is seeking a funding grant to help with costs. If so it will become a much larger event since it would be open to spouses.
 5. Human Resources – Monica Franco – Claudia met with Angelika from Humans Resources regarding the QTR policy. Human Resources is also looking into an updated records module that would contain certification information on the employee

6. Legislative – Phyllis Kabins – CATS in the Capital day will be announced soon.
7. Membership/Liaisons – Angie Gomez – Waiting for Executive Board to approve list of nominees. Will be sending reaffirmation letter of commitment for all SAC Members within the next few months.
8. Activities – Claudia Arias – Diabetes Walk was bigger than last year. There will be a craft fair on December 1 – all staff are welcome to participate. Cancer Walk is October 31, the walk will be at TEP this year. Looking into a KUAT pledge drive night either November or December. Stuff the Cat Tran will be in April, first meeting will be in December to discuss details.
9. Conference – Claudia Arias – Date of June 3, 2011 has been picked, looking at adding more workshops. Committee is asking for ideas on Key Note Speakers, send ideas to Claudia.
10. UA South – TBA

University Committees:

1. Appointed Professional Advisory Council (APAC) – **Patricia introduced herself as new liaison**
2. Campus Advisory Council (CAC) – Grace Aranda – No Longer active
3. Campus Emergency Response Team Committee (CERT) – **Vacant**
4. Campus Recreation Advisory Council – **Vacant**
5. Commission on the Status of Women (CSW) – Monica Franco – Focus for the year will be on “hidden bias within an inclusive environment” in regards to Balancing Life and Work, Work Environment, and Academic Success
6. Diversity Coalition – Eddie Gomez
7. Faculty Senate – Eddie Gomez
8. Naming Committee – Sharon Bouck
9. Life and Work Connections – Grace Aranda
10. Parking and Transportation Advisory Board – **Vacant**
11. Shared Governance – Eddie Gomez – Meeting planned for the near future.
12. Strategic Planning Budget Advisory Committee (SPBAC) – Angie Gomez – Meeting tomorrow, Main focus has been the budgets and possible implications of privatization
13. S.U. Advisory Board – Claudia Arias
14. Sustainability Committee – **Vacant**
15. UA Retiree Organization – Sharon Bouck
16. University Hearing Board – **Vacant**
17. UA Cares Steering Committee – Phyllis Kabins – Kick-off is October 12, Eddie will be staffing a table at the event, anyone else wanting to volunteer please contact Eddie.

Sub-committees

1. Faculty Senate taskforce on childcare – **Vacant**

VIII. Wrap-up – Eddie Gomez - Next meeting in the Library room 313.

IX. Adjournment – Meeting adjourned at 4:10 p.m.